

# DAPTIV PPM

## PROFESSIONAL EDITION

*“One of Daptiv PPM’s best features is its simplicity, ease of navigation and short learning curve. Ease of use and high user adoption is the key to its success.”*

**Honeywell**

John Vantuno, IT/Portfolio Management Office  
of IT of objects, Honeywell Specialty Materials

### BUSINESS CHALLENGE

As a project-driven organization grows in size and maturity, ad-hoc processes with uncoordinated spreadsheets and project plans can become unmanageable. Symptoms that an organization is ready to adopt a PPM tool are often visible with as few as 30 staff and include:

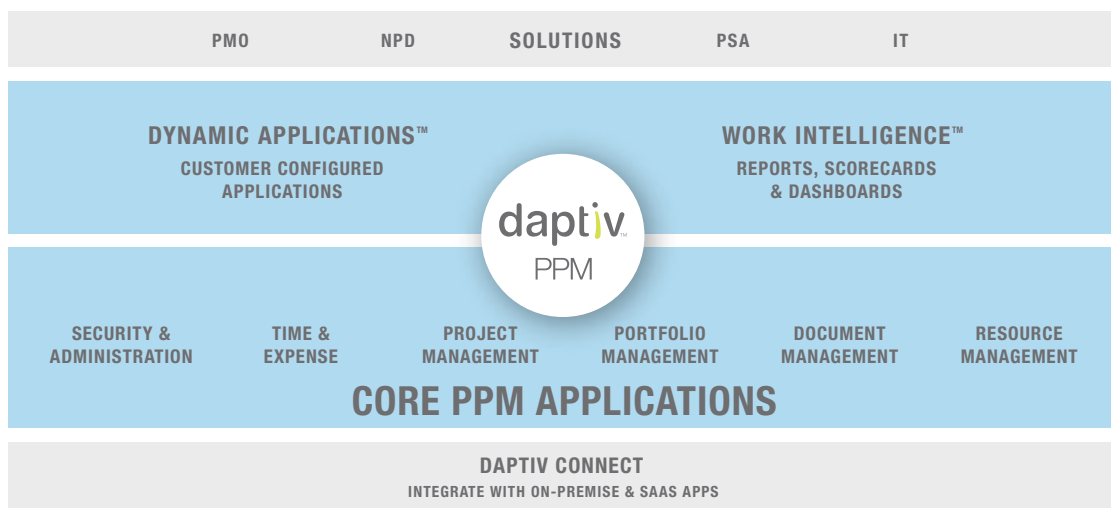
- **Lack of strategic alignment.** Without a central project list and approval process, there is no way for an organization to effectively prioritize new projects with business priorities. Often a “First-In First-Out” process becomes the norm, without consideration of resource availability, risk and strategic importance of projects.
- **Project overload.** If there are too few resources available to meet project demand, an organization will likely be overloaded without a way to make smart tradeoffs.
- **Lack of visibility.** Disparate project plans, issue lists, risk logs, status updates and project documents make it time consuming and difficult to get visibility into a project portfolio. Furthermore, these manual processes impede the ability of an organization to introduce effective project and portfolio management best practices.
- **Resource bottlenecks.** An immature resource management process can lead to resource contention, underutilized resources and late project delivery. In addition, collaborating on resource scheduling can be difficult for resource managers and project managers.

## SOLUTION

Daptiv's PPM Professional Edition is designed for mid-size organizations that need a structured approach to managing their portfolio of projects. Daptiv enables a "single source of truth" for projects and automates the capture of project data to minimize errors.

Daptiv provides powerful Work Intelligence™ functionality, so providing regular dashboards and reporting is easy. In addition, because Daptiv is widely adopted within project teams, the data is accurate and up-to-date.

We understand that improving organizational PPM maturity is often a multi-year process. Daptiv offers a simple, best-practice template to get you started. Over time you can customize and extend Daptiv as your needs evolve. For example, once you've started capturing time and project status from teams, you can look at introducing a project intake process.



## CAPABILITIES

Daptiv PPM Professional Edition provides the following capabilities:

### PORTFOLIO MANAGEMENT

Daptiv provides top-down portfolio management capabilities to help you manage and optimize your project portfolios. Dashboards provide instant visibility into portfolio status, project overlap, and rollout impacts. In addition, Daptiv PPM provides an easy-to-implement process for streamlining project requests and project selection. Capture and centralize project ideas from your organization and then prioritize your projects to ensure that your projects align with your business strategy.

As part of your project intake process, your organization can manage your long-range

capacity by viewing the resource requirements of your potential projects together with work in progress, and then make adjustments.

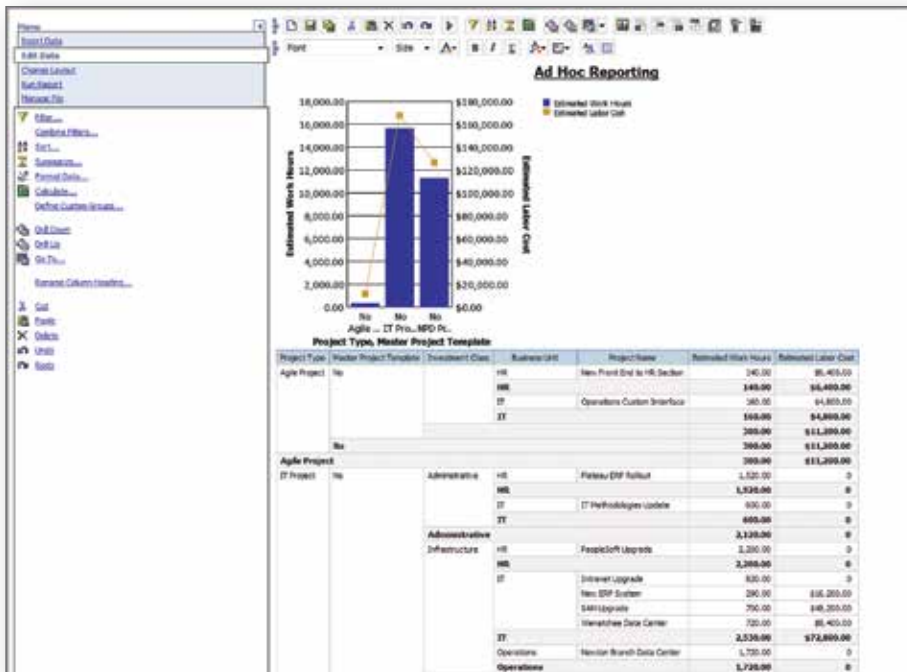
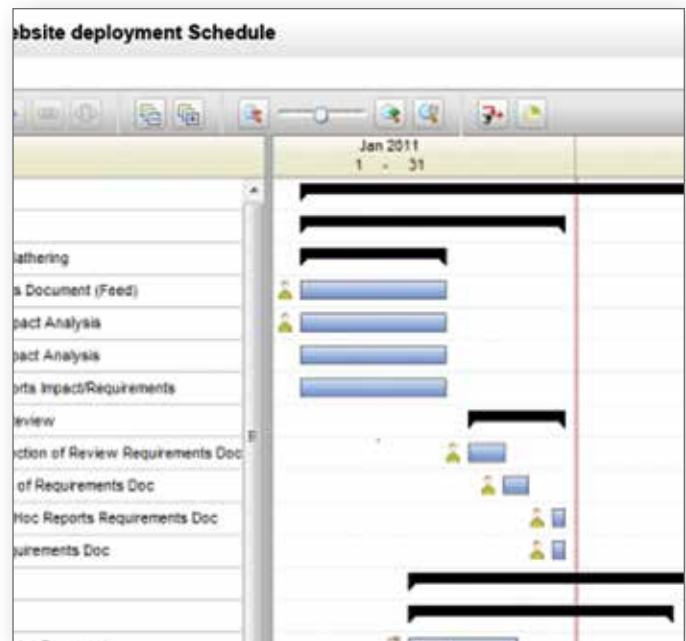
### RESOURCE MANAGEMENT

Daptiv PPM enables resource managers to effectively allocate resources against approved project requests, get 100% visibility into resource utilization, and streamline their communication process with project managers. Daptiv PPM's resource management tools help organizations ensure they have the right resources to complete a project, and assign the right people to each project.

## PROJECT MANAGEMENT

Daptiv PPM equips project managers with robust features to improve forecasts, resolve issues, create accountability, spur collaboration, identify cross-project dependencies and deliver consistent project success.

Daptiv PPM's fully interactive Gantt Chart provides a graphical overview of tasks for project schedules. Project managers can manage all project tasks and milestones using simple "drag-and-drop" functionality, or inline edit them in the Task List. In day-to-day use of Daptiv PPM, team members can view their tasks in a variety of ways, including on a dashboard, in the Task List or Gantt Chart. Since the Gantt Chart is automatically updated to show percentage of work complete, teams can always know the status of a project



## WORK INTELLIGENCE™

Daptiv gives organizations unparalleled visibility into business performance across the enterprise via Work Intelligence™—enterprise-class, web-based reports, scorecards and dashboards. Daptiv Work Intelligence gives users (Executives, Project Managers, Resource Managers, and Team Members) the power to create and share reports, scorecards, and dashboards; thereby providing business insight into the planning and execution process.

## DYNAMIC APPLICATIONS™

Most organizations have unique business processes and templates as part of their project management methodology. Daptiv PPM gives business users the flexibility to build and provision Dynamic Applications™ to enable these in your organization. Dynamic Applications avoid pitfalls of spreadsheets (such as version control and shared access) by storing this data in one central repository. Data can easily be captured from anyone—coworkers, business partners or customers—and then business rules configured using Daptiv's workflow engine. This data is accessible by Work Intelligence™ reports and dashboards to enable visibility across the organization.

## FINANCIAL MANAGEMENT

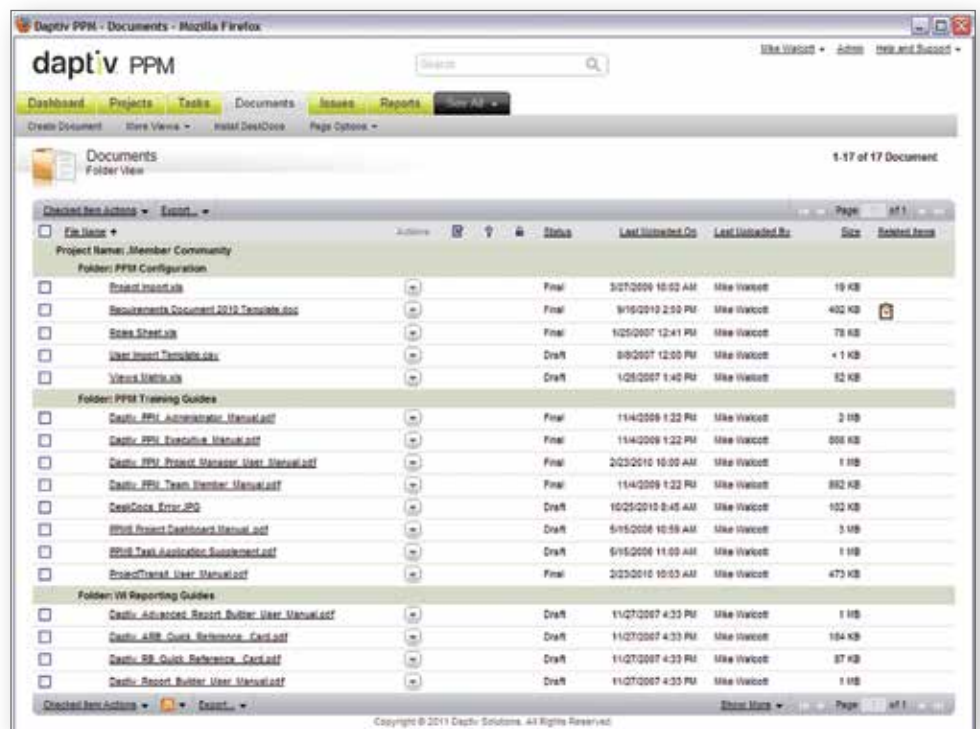
Material expenses and labor costs need to be budgeted, tracked, and adjusted during the life of a project. Daptiv tracks planned and actual expenses or alternately, a more sophisticated three-tiered model for tracking capital orders, purchase orders, and invoices can be used. Labor cost estimates and actual costs are calculated using Daptiv's built-in labor rate functionality and combined with material expenses for a complete picture of project finances.

## TEAM COLLABORATION

Daptiv PPM enables your teams to collaborate in a unified, secure environment. Daptiv keeps track of all your tasks, documents, issues, calendars, threaded discussions, news postings and polls. Daptiv PPM's industry-leading document management capabilities feature version control, workflow approval and bulk uploading. You can standardize and centralize enterprise documents for increased organizational efficiency, and version tracking lets project managers make sure everyone on the team is working on the most up-to-date documents.

## SECURITY & ADMINISTRATION

Daptiv PPM gives administrators a self-service control panel for creating and managing users, projects and project types, permissions and more. Daptiv PPM delivers unmatched security and reliability and is the first and only SaaS PPM vendor with ISO 27001 and SAS70 Type II certification.



## ABOUT US

Founded in 1997, Daptiv is the leading provider of on-demand Project Portfolio Management (PPM) solutions. Daptiv has helped thousands of companies improve their strategic planning and business execution by offering adaptable PPM solutions and expert professional services. Daptiv's customers include world-class organizations such as Beam, Chase, Coach, Harvard University, Honeywell, InterContinental Hotels Group, and Virgin Australia. For more information about Daptiv's PPM solutions, please visit [www.daptiv.com](http://www.daptiv.com).